



<https://www.shangri-la.com/en/taipei/fareasternplazashangrila/>

ROOM RESERVATION FORM Blk Code : AOC201125

☐

New Booking

☐

Amendment

☐

Cancellation

☐

Repeat Guest

PLEASE FAX OR EMAIL RESERVATION FORM DIRECTLY TO HOTEL TO BOOK A ROOM.

To : Leo CHIU / Assistant Director of Sales - MICE From: Booking Contact
E-mail: Leo.chiu@shangri-la.com Email
Tel : 886 2 7700-3021 Tel :
Fax : 886 2 2376-3151 Fax :

Guest's Information

☐ Mr. / ☐ Ms. Last Name Given Name
Title Company Name
Golden Circle Membership Number Email

Reservation Requirements

Room Type ☐ Superior Room(11 ping / 36sqm) NT\$7,300 +15.5% per night without breakfast
☐ Superior Room(11 ping / 36sqm) NT\$7,600 +15.5% per night with one buffet breakfast
☐ Superior Room(11 ping / 36sqm) NT\$8,200 +15.5% per room with two buffet breakfast
☐ Deluxe Room(12 ping / 40sqm) NT\$7,800 +15.5% per night without breakfast
☐ Deluxe Room(12 ping / 40sqm) NT\$8,100 +15.5% per night with one buffet breakfast
☐ Deluxe Room(12 ping / 40sqm) NT\$8,700 +15.5% per night with two buffet breakfast

* The above rates are inclusive of

- Quoted in New Taiwan Dollar and are subject 10% service charge & 5% government tax
- Complimentary in-room wifi and one car parking

Check-in November Date Flight Number ETA ☐ Yes ☐ No
Taoyuan Airport Transfer one-way NT\$3,200net
Check-out November Date Flight Number ETD ☐ Yes ☐ No
Taoyuan Airport Transfer one-way NT\$3,200net

Guest's Preference (Upon Availability)

Preferred Bed ☐ King ☐ Twin ☐ No Preference ** Upon availability
Special Dietary

Credit Card Guaranteed

All reservations must be guaranteed with a valid credit card number, or are otherwise not accepted. Notice of cancellation or postponement must be received no later than 14 days prior to arrival to avoid a cancellation penalty equivalent to room block period night's full room rate. No show will be changed by hotel equivalent to one night's room rate.

Credit Card Credit Card Type / Number Expiry Date
Card Holder's Name

Remarks:

Hotel Confirmation

Room Rate Confirmation Number Confirmed by Date

- To enjoy the room block rate, please submit this form to hotel by 20 October 2025
- Airport transfers is available upon request at NT\$3,200 per car per trip (Benz S-350, maximum 2 persons)
- No Show or Cancellation made within 4 hours on requested hotel's transportation arrangement will be subject to a NT\$3,200net cancellation fee.
- Check-in time is at 15:00 and check-out time is at 12:00 noon. Check-in required prior to 12:00pm will subject to additional one night room charge.
Additional room charge will be applied for late check-out. Please consult with Front Office Receptionist upon check-in on availability.
Room occupy until 16:00 will be charged at 50% of the room rate and full rate will be apply for late check-out beyond 18:00.
- Rooms are available on a first-come, first-served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.

6) In accordance to government regulations, smoking is not allowed throughout the hotel beginning Jan. 11, 2009.

8) Hotel Map : <https://goo.gl/maps/eM7dMgRTNa32>